



**Erasmus+ Programme
Inter-institutional agreement
Key Action 1**

**Learning mobility for higher education students and staff
between [EU Member States and third countries associated to the Programme]
and third countries not associated to the Programme**

The institutions named below agree to cooperate for the exchange of students and/or staff in the context of the Erasmus+ programme. **This agreement is valid for the Erasmus+ call years 2022-2027** in: KA131 (Key Action 131)

The institutions commit to sound and transparent management of funds allocated to them through Erasmus+ and to respect the quality requirements of the Programme, outlined in the Erasmus Charter for Higher Education¹ and in this agreement.

The institutions agree on exchanging their mobility-related data according to the principles of GDPR² and in line with the technical standards of the European Student Card Initiative³, when this becomes available for international mobility involving third countries not associated to the Programme.

Sending institutions located in EU/EEA countries have to ensure compliance with the provisions of art. 46 GDPR for all participants' personal data exchanged in the context of their mobility with institutions from non-EU/EEA countries without an adequacy decision, on the condition that enforceable data subject rights and effective legal remedies for data subjects are available in the respective third country. The participants should be informed in a transparent manner about the level of protection of their personal data, if this is different from the one where the sending institution is located.

1. Information about the higher education institutions

Name of the institution (and department where relevant)	Erasmus code or city ⁴	Contact details ⁵ (email, phone)	Websites
	E VALENCI02	opii@upvnet.upv.es +34963879290	General: www.upv.es

¹ https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/higher-education-charter_en

² https://ec.europa.eu/info/law/law-topic/data-protection/reform/rules-business-and-organisations/principles-gdpr_en

³ https://ec.europa.eu/education/education-in-the-eu/european-student-card-initiative_en

⁴ Higher education institutions (HEIs) from Member States or third countries associated to the Programme should indicate their Erasmus code; HEIs from third countries not associated to the Programme should mention the city where they are located.

⁵ Contact details to reach the senior officer in charge of this agreement and of its possible updates.



URB

UNIVERSITAT POLITÈCNICA DE VALÈNCIA			Faculty/faculties: http://www.upv.es/organizacion/escuelas-facultades/index-en.html Course catalogue: http://www.upv.es/estudios/grado/grados-escuelas-facultades-en.html
UNACH - Perú	Chota, Cajamarca, Perú	tchuquizuta@unach.edu.pe / directorimp@unach.edu.pe	General: https://portal.unach.edu.pe/ https://portal.unach.edu.pe/index.php/investigacion/instituto-del-mejoramiento-productivo

Mobility numbers per academic year

The partners agree to update the mobility data, whenever possible, by no later than the end of January in the preceding academic year formally via an amendment of the inter-institutional agreement.

Number of student and staff mobility periods

FROM [Erasmus code or city of the sending institution]	TO [Erasmus code or city of the receiving institution]	Number of mobility periods			
		<i>Student Mobility</i> [Specify here total number of students]	<i>Student Mobility</i> [Specify here total number of months]	<i>Staff Mobility</i> [Specify here total number of staff]	<i>Staff Mobility</i> [Specify here total number of days]
E VALENCI02	UNACH Perú			2 (to be agreed on a case-by-case basis)	1 week

2. Recommended language skills

The sending institution, following agreement with the receiving institution, is responsible for providing support to its nominated candidates so that they can have the recommended language skills⁶ at the start of the mobility period (see also section 5 "Preparation and Support").

⁶ For an easier and consistent understanding of language requirements, it is recommended to use the Common European Framework of Reference for Languages (CEFR): <http://europass.cedefop.europa.eu/en/resources/european-language-levels-cefr>



Receiving institution [Erasmus code or city]	Language of instruction 1	Language of instruction 2	Recommended level	
			Student Mobility [Minimum recommended level in at least one of the languages: B1]	Staff Mobility [Minimum recommended level in at least one of the languages for teaching: B2]
UNACH Perú	Spanish			Spanish B2

For more details on the language of instruction recommendations, see the course catalogue of each institution. The links to the course catalogue are provided in the first section.

3. Partnership arrangements: fees and organisational support funds

In accordance with the Erasmus Charter for Higher Education, partners commit to charge no additional fees to students:

- In connection with the organisation or administration of their Erasmus+ mobility period. Any violation to this rule by the partners shall be brought to the attention of the National Agency and may lead to the termination of the participation in the project linked to this inter-institutional agreement, if no corrective measures are taken.
- For tuition, registration, examinations or access to laboratory and library facilities. Nevertheless, they may be charged small fees on the same basis as local students for costs such as insurance, student unions and the use of miscellaneous material.

4. Outreach and Selection of participants: calendar, application procedure and requirements

- Partners commit to doing outreach to participants with fewer opportunities to encourage their participation in the Programme and, where needed, agree on a common strategy to meet indicative inclusion targets.
- Partners commit to running selection procedures for mobility activities that are fair, transparent and documented, ensuring equal opportunities to participants eligible for mobility. The calls for applications must be public and an appeal procedure must be in place. Under no circumstances, shall applicants and selected participants incur any costs during application and selection procedures.
- In the case of student mobility, partners will ensure that other elements beyond academic merit are taken into account to ensure participation of students with fewer opportunities. Selection criteria and procedures must be clearly communicated in the call for applications.

Applications/information on nominated students must reach the receiving institution by:



Receiving institution [Erasmus code or city]	Term duration	Deadline ⁷
UNACH Perú	Spring Term: from 16 to 30 th of august	

The receiving institution will send its decision within [5] weeks and no later than 5 weeks.

The partners commit to have a fair, transparent, coherent and documented application and selection procedure outlined in their respective websites and regularly updated, together with the contact details of the relevant department:

Application procedure		
Receiving Institution [Erasmus code or city]	Contact details (email, phone)	Website for information
UNACH Perú And Universitat Politècnica de València	Each Staff mobility will be agreed individually between the relevant UPV / UNACH administrative unit or department, and will require the approval from the International Office of both universities.	

Selection criteria		
Requirement	Details	Website for information (optional)
Academic requirements	NOT APPLICABLE FOR STAFF MOBILITY	
Language requirements	NOT APPLICABLE FOR STAFF MOBILITY	



⁷ Please specify the deadline for each semester and, if necessary, adapt to a trimester system.

5. Preparation and support

The Higher Education Institution(s) in a Member State or associated third country commit(s) to:

- Ensure that students are aware of their rights and obligations as defined in the [Erasmus Student Charter](#)⁸.
- Arrange travels or provide a pre-financing of the grant to **reduce the costs that participants need to cover upfront**, to the extent possible.

All involved Higher Education Institutions commit to the following preparation and support measures. Information and assistance can be provided by the contact points and information sources in the table below:

- The receiving institution will guide incoming mobile participants in finding **accommodation**, according to the requirements of the Erasmus Charter for Higher Education. It is considered best practice to use the individual grant to pay for the deposit of dormitories.
- Ensure that outgoing mobile participants are well prepared for their activities abroad, including blended mobility, by undertaking activities to achieve the necessary level of **linguistic proficiency** and develop their **intercultural competences**.
- Provide assistance related to obtaining **visas**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and, if needed, use project funds in the most inclusive way to cover related costs partially or in full.
- Provide assistance related to obtaining **insurance**, when required, for incoming and outgoing mobile participants, according to the requirements of the Erasmus Charter for Higher Education and use project funds in the most inclusive way to cover related costs partially or in full. The receiving institution will inform mobile participants of cases in which insurance cover is not automatically provided.
- The receiving institution will inform about the existence of relevant infrastructure and provide support to incoming **participants with fewer opportunities**.
- Provide **appropriate mentoring and support arrangements** for mobile participants, including for those pursuing blended mobility, as well as **integrate incoming mobile participants** into the wider student community and in the Institution's everyday life.
- Provide participants with their **grant as soon as possible upon arrival**, including if necessary a first payment using cash, check or similar to avoid delays linked to opening a bank account.
- The institutions commit to encourage participants to act as **ambassadors of the Erasmus+ Programme** and share their mobility experience, e.g. by providing information about the existence of Erasmus+ alumni networks, inviting former participants in promotion activities, etc.

⁸ The Erasmus Student Charter is available here: https://ec.europa.eu/programmes/erasmus-plus/resources/documents/applicants/student-charter_en



Preparatory & Support Measures	Institution [Erasmus code or city]	Contact details (email, phone)	Website for information & arrangements
Insurance	E VALENCI02	opii@upvnet.upv.es	UPV participants must obtain two insurance policies before departyre -health insurance and medical expenses, valid in the country / Regions of destination -liability and travel assistance
Inclusion of participants with fewer opportunities	UNACH Perú	tchuquizuta@unach.edu.pe / directorimp@unach.edu.pe	https://portal.unach.edu.pe/index.php/investigacion/instituto-del-mejoramiento-productivo
Grant payments	E VALENCI02	opii@upvnet.upv.es	www.opii.upv.es

6 Recognition

Institutions commit to:

- Ensure recognition for activities satisfactorily completed.
- Ensure that student and staff mobility for education or training purposes is based on a learning agreement for students and a mobility agreement for staff validated in advance between the sending and receiving institutions or non-academic organisations and the mobile participants.
- Accept all activities indicated in the learning agreement, or according to the learning outcomes of the modules completed abroad, as automatically counting towards the home institution degree, provided these have been satisfactorily completed by the mobile student.
- Partners commit to taking measures to ensure recognition of student and staff mobility upon their return, including:
- Providing staff with a certificate for the activities completed. It is recommended to issue a certificate towards the end of the mobility period.

6. Grading systems of the institutions

It is recommended that receiving institutions provide the statistical distribution of grades or make the information available through [EGRACONS](#) according to the descriptions in the [ECTS users' guide](#)⁹. The table

⁹ The ECTS user's guide is available here: https://ec.europa.eu/education/resources-and-tools/document-library/ects-users-guide_en



will facilitate the interpretation of each grade awarded to students and will facilitate the credit transfer by the sending institution.

Institution [Erasmus code or city]	Website for information
UNACH Perú	NOT APPLICABLE FOR STAFF MOBILITY

7. Any other information regarding the terms of the agreement (optional)

Not applicable




8. Termination of the agreement

This Agreement may be terminated by any of the following causes:

- i. by mutual agreement of the parties.
- ii. at the expiration of the initial term or, where appropriate, of their extensions.
- iii. by breach of the agreed obligations or by having infringed the duty of loyalty.
- iv. by unilateral decision of one of the parties by written communication to the other party at least one year before the date when it would conclude.
- v. by judicial decision declaring the invalidity of this Agreement.
- vi. by any other cause different from the previous ones laid down in this agreement or in the current regulation.
- vii. In the event that this agreement is terminated, both parties commit, to the extent possible, to complete the actions already initiated at the time of the notification of the termination.
- viii. Neither the European Commission nor the National Agencies can be held responsible in case of a conflict.



SIGNATURES OF THE INSTITUTIONS (legal representatives)

Institution	Name, function	Date	Signature ¹⁰
E VALENCIO2	José Francisco Monserrat del Rio Vice-Rector for Internationalization and Communication		
UNACH Perú	Dr. Sebastian Bustamante Edquen Presidente de la comisión organizadora - UNACH		  <p data-bbox="1212 963 1500 1041">Dr. Sebastián Bustamante Edquén PRESIDENTE</p>

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¹⁰ Scanned copies of signatures or digital signatures may be accepted depending on the national legislation